2027 Architect/Associate to Emerita/Emeritus Exceptional Waiver Request Form - *Current AIA member*

This form should be used for Architect/Associate members applying for Emerita/Emeritus status and not meeting one or more of the following requirements for Emerita/Emeritus status: Age or Years of Membership (that is, either: (a) fifteen successive years immediately prior to application, or (b) twenty-five successive or non-successive years, so long as the member has been in good standing for at least three successive years immediately preceding application.

AIA Bylaws – Member Emerita/Emeritus

2.311 Architect Members. Any Architect member may apply for Emerita/Emeritus status if:The member (i) has been in good standing in the Institute for fifteen successive years immediately prior to their application, or (ii) has had a total of at least twenty-five successive or non-successive years of membership in the Institute, and has been a member in good standing for at least three successive years immediately preceding the member's application for Emerita/Emeritus membership; and the member either (i) has attained the age of 70 and is retired from the profession of architecture, or (ii) is so incapacitated as to be unable to work in the profession.

2.312 Associate Members. Any Associate member may apply for Emerita/Emeritus status if:The member has been in good standing in the Institute for fifteen successive years immediately prior to the member's application, or has had a total of at least twenty-five successive or non-successive years of membership in the Institute, and has been a member in good standing for at least three successive years immediately preceding the member's application for Emeritus membership; and The member either (i) has attained the age of 70 and is retired from an occupation related to the profession of architecture, or (ii) is so incapacitated as to be unable to work in an occupation related to the profession of architecture.

2.313 Waiver by the Secretary
The Secretary, in exceptional circumstances and for adequate cause, may, on an individual basis, waive (i) all or part of the period of membership required for Emerita/Emeritus status; and/or (ii) the age requirement for Emerita/Emeritus status.

In addition, the Secretary, in exceptional circumstances and for adequate cause, may, on an individual basis: Waive the requirement that an applicant for Architect Emerita/Emeritus Member status must be an Architect member at the time of application, so long as the individual was an Architect member in good standing within one year before submitting the application for Emerita/Emeritus status; and Waive the requirement that an applicant for Associate Emerita/Emeritus Member status must be an Associate member at the time of application, so long as the individual was an Associate member in good standing within one year before submitting the application for Emerita/Emeritus status.

Emerita/Emeritus membership is open to Architect/Associate members whose membership has been in good standing for either: (a) fifteen successive years immediately prior to application, or (b) twenty-five successive or non-successive years, so long as the member has been in good standing for at least three successive years immediately preceding application;

and <u>one</u> of the following applies:

The member is retired from the profession of architecture and is at least 70 years of age.

OR

The member is incapacitated and unable to work in the architecture profession.

Please select your current Membership type

☐ **Waiver of Application requirement of Architect member** ☐ **Waiver of Application requirement of Associate member**

Please select the waiver type

☐ **Waiver of Age Requirement** ☐ **Waiver of 15 Successive Years Membership Requirement** ☐ **Waiver of 25 Successive or Non-Successive Years Requirement**

Personal Information

Membership Number:	Retired Status:		Membership Join Date:	
Prefix	First	M.I.	Last	
Address				Apartment/Unit #
City	State/Country			Postal Code
Home Phone	Home E-mail			
Home Fax	Mobil Phone			DOB

Emerita/Emeritus status members certify that:

- I have resigned from my previous firm and relinquished my practice.
- I no longer sign or seal architectural drawings.
- I no longer market my services as an architect or consultant.
- I will refrain from establishing a firm or business name that will imply a continuation of architectural or consulting practice.

Activities Allowed Under Emerita/Emeritus Status as an Architect/Associate Emerita/Emeritus Member:

- Continue to maintain an architectural license
- Provide minor consulting with past clients and responses to unsolicited requests
- Sit on professional committees, mentor young architects, write for professional journals, and/or teach on a part time basis.

I affirm that the foregoing statements are made in good faith and are true in every respect.

_____

Member Signature

This form must be returned to your component for authorization and signature

For component use only (required)

I certify as the duly authorized representative of the originating Component, I have verified the member's retirement from practice

_____ _____ _____

Component Representative's Signature | Component | Date

Provide enough detail and background information to allow the Institute Secretary to fully consider your request.

Please remit 2027 Architect/Associate to Emerita/Emeritus Exceptional Waiver Request Form to:

By Mail:
The American Institute of Architects – Membership
PO Box 830080, Philadelphia, PA 19182-0080

By Email:
membersupport@aia.org

Submittal Instructions: The waiver request must be submitted by the local or state component to AIA National Member Support with the form completed in its entirety, and with the signatures of the member and of a representative of the component.

Processing time may take up to 30 business days. During this time, renewal emails may be sent while the request is pending review.