

Information

**Early Bird Registration ends
Monday, August 25, 2008.**

Registrations received after this date will be charged a \$50.00 late fee.

All persons attending any function of the AIA New York State Annual Convention or staying at the Crowne Plaza New York Hotel MUST also be registered for the convention using the AIA New York State Registration form. No exceptions.

Register Online:

- By registering online through the AIANYS website, you will receive instant confirmation on the programs and tours selected.
- Please be sure to put your correct email address in when registering as your schedule and confirmation will only be sent to your email.
- Please carefully review your personal information as this will appear on your name badge.
- You can modify your registration online at any time until September 17, 2008.
- Online registration ends September 17, 2008.
- **Please print out your schedule (which is emailed to you once you register) as they will not be provided at convention.**

Mail:

Please send completed forms to:
AIANYS - Convention Registration
52 South Pearl St., Third Floor
Albany, NY 12207

Questions:

Call AIANYS at 518-449-3334 or email: hbenjamin@aianys.org

Cancellations/Refund Policy:

Convention registrations may be cancelled up to 5 PM, Monday, August 25, 2008 less a \$50.00 administrative fee per person. All cancellations and refund requests must be in writing to AIANYS, 52 South Pearl St., Third Floor, Albany, NY 12207 or email mgershman@aianys.org. Any cancellations received up to September 12, 2008 will only receive 50% refund of paid registration fee. All cancellations received after September 12, 2008 will forfeit their paid registration fee.

Registration Hours for Check-in at the Convention:

Wednesday, September 24, 2008:
4:00-7:00 p.m.
Thursday, September 25, 2008:
8:00 a.m.-5:00 p.m.
Friday, September 26, 2008:
8:00 a.m.-4:30 p.m.
Saturday, September 27, 2008:
8:00 a.m.-4:00 p.m.

About The Crowne Plaza Hotel:

The Crowne Plaza White Plains Hotel is situated in downtown White Plains, NY, the heart of Westchester County. This White Plains New York hotel is only 30 minutes from Manhattan. The Crowne Plaza White Plains features all non-smoking rooms and all guests can enjoy a new level of comfort with the Sleep Advantage program, which includes quiet zones, a sleep CD with relaxation tips, sleep amenities and a guaranteed wake-up call. The hotel also has wireless high speed Internet access throughout the entire facility. The Crowne Plaza also offers an indoor swimming pool, concierge services and a 24-hr business center.

Hotel Contact Information:

Crowne Plaza
66 Hale Avenue
White Plains, New York 10601
tel 914.682.0050
fax 914.682.0405
www.crowneplaza.com/
whiteplainsny

Parking:

There is a \$10.00 per night parking fee at the Crowne Plaza. Daily rates will apply at the Westchester County Center.

Reservation Information:

Overnight reservations at the Crowne Plaza White Plains can be made online or over the phone. To make reservations online, go to www.crowneplaza.com/whiteplainsny and put in the group code AIA. To make reservations over the phone, call the Crowne Plaza directly at 914-682-0050 or Central Reservations at 1-800-2-CROWNE and identify that you are with AIANYS September 25-27, 2008. The rate is \$159 for single/double room, plus applicable state and local taxes. Reservations must be made by Monday, August 25, 2008 to receive rate. Reservations received after this date will be accepted on a space availability basis only and not at the convention rate. Reservations must be guaranteed by a major credit card. All charges are to be paid upon checkout.

Reservation Cancellation:

All individual cancellations must be made before 6 PM, 24 hours prior to the arrival date or the first night's room and tax will be charged. A \$75 fee will be charged for early departure without 24-hour notice.

Travel Directions:

The Crowne Plaza White Plains Hotel is only 30 minutes from Manhattan. For complete custom driving directions please go to www.crowneplaza.com/whiteplainsny

Registration form

Registration Form Page 1 (Please complete all information. Thank you.)
Please print or type all information

Name: (as it should appear on your name badge) _____ AIA member number _____

Firm _____

Mailing Address _____ Office Home

City _____ State _____ Zip _____

Telephone _____ Fax _____ E-mail _____

Professional organization membership number _____ NYS License number _____

Circle one (ACEC, ASID, CEC, NCEES, NYACE, NYSCLA, NYSGBC, NYSSPE, NYSAPLS)

Spouse/Guest Registration (if spouse/guest will attend seminars they must register separately)

Name: (as it should appear on badge) _____

Special Services:

- Please check here if you require special accommodations to fully participate.
Attach a written description of your needs.

For seminars, tours and special events space is limited and will be reserved on a first come first serve basis.

AIANYS receives a great deal of support from our Exhibitors and Sponsors; as a courtesy they are provided with a list of convention attendees. (AIANYS does not distribute or share email addresses.) We also understand and respect your right to privacy. If you wish to be omitted from this list please check here

Cancellation/Refund policy

Registrations fees: Registration may be canceled up to 5:00 pm August 25, 2008 less a \$50.00 administration fee per registration. All cancellation and refund requests must be in writing to AIANYS. No verbal or phone requests will be accepted.

Save \$ register early.

Payment must accompany this form. No registration will be processed without the appropriate fees enclosed. Please check all appropriate boxes and be sure to fill out and send both pages of the registration form. Please enter total registration fee from page 2 of this form \$ _____

- My check (ck# _____), payable to AIANYS, is enclosed for the full amount of my registration fees.
 Please charge my credit card Visa MasterCard American Express

Card holder name (as it appears on the card) _____

Card number _____ Expiration date _____

Signature (authorization of total registration fee and acknowledgement of cancellation policy) _____

Please send completed form to

AIA New York State

52 South Pearl St., 3rd Floor, Albany, NY 12207

Questions? Contact AIANYS at 518/449-3334 • email: hbenjamin@aianys.org

Early Registration Ends August 25, 2008

To obtain additional registration forms or to register online visit: www.aianys.org

Please complete this brief survey to help AIANYS plan future conventions.

Title/Job Function (✓ one)

- Principal/partner
 Vice president/associate
 Manager
 Project architect/architect
 Intern or Associate
 Interior Designer/space planner
 Engineer
 Specifier/cost estimator
 Landscape architect
 Planner
 Facility manager
 Consultant
 Administrator/office manager
 Educator/student
 Other Technical _____
 Other non-technical _____

Type of Firm (✓ all that apply)

- Architecture
 A/E or E/A
 Interior design/space planning
 Urban planning/architecture
 Planning
 Contractor/builder/construction management
 Facility management/development
 Government
 Educational
 Consulting
 Other _____

Firm Employees (all offices)

- 1
 2-9
 10-24
 25-49
 50-100
 More than 100

Buying Influence (✓ all that apply)

- Final decision
 Specify
 Recommend
 No Role

Location of Firm's Work (✓ one)

- Local
 Regional
 National
 International

Primary Type of Projects (✓ all that apply)

- Commercial
 Institutional
 Residential
 Industrial
 Cultural/residential
 Transportation
 Non-construction projects

Reasons for attending AIANYS convention (rank 1-5)

- ___ Complete continuing education requirements
___ Products & services in AIANYS Product Showcase
___ General session topics and speakers
___ Convention city
___ Delegate to AIANYS

Have you attended past conventions?

- Yes, number attended ___
 No

Registration Form

Registration Form Page 2 (Please complete all information. Thank you.)

1 Full Convention Registration

Architects & Licensed Professionals

Full registration includes:

- Thursday Keynote Luncheon/Honor Awards
- Continuing Education Programs
- Host Chapter Party at Lyndhurst
- AIANYS Product Showcase/ Lunch w/the Exhibitors
- President's Reception
- Design Awards
- Saturday Keynote Luncheon
- \$400 AIA Member
- \$525 Related Professionals
- \$600 Non Member

Associate AIA Member

Full registration includes:

- Thursday Keynote Luncheon/Honor Awards
- Continuing Education Programs
- President's Reception
- Design Awards
- AIANYS Product Showcase/ Lunch w/the Exhibitors
- Host Chapter Party at Lyndhurst
- Saturday Keynote Luncheon
- \$225

Spouse/Guest

Registration includes:

- President's Reception
- Design Awards
- AIANYS Product Showcase Lunch w/ the Exhibitors
- Host Chapter Party at Lyndhurst
- \$250

Student

Registration includes:

- Saturday Only Continuing Education Programs
- Saturday Keynote Luncheon
- Students of NYS Schools of Architecture may be eligible for a complimentary registration, see your Dean for information.
- Architectural School _____
- Graduation date _____
- \$75

All persons attending any function of the AIA New York State Annual Convention or staying at the The Crowne Plaza Hotel MUST also be registered for the convention using the AIA New York State Registration form. No Exceptions.

2 à la carte Prices:

Full registrants skip this section

All à la carte Seminar Registrants includes Keynote Lunches & Product Showcase

Thursday Seminars

- AIA Member \$225
- AIA Assoc Member \$200
- Non-AIA Member \$525

Thursday Events

- AIA Westchester/Mid-Hudson Host Chapter Party
- AIA Member \$130
 - AIA Assoc Member \$100
 - Non AIA Member \$150

Friday Seminars

- AIA Members \$225
- AIA Assoc Member \$200
- Non-AIA Members \$525

Friday Events

- President's Reception and Design Awards
- AIA Member \$120
 - Non-AIA Member \$140

Saturday Seminars

- AIA Members \$225
- AIA Assoc Member \$225
- Non-AIA Members \$525

Total à La Carte Fees: \$ _____

Golf Tournament:

\$195.00 per player plus a \$30.00 caddy fee

\$ _____

Please provide USGA Handicap: _____

3 Tours/Special events

For full and à la carte registrants

Thursday, September 25

- TR-01 9:45-Noon \$40
- TR-02 1:15-4:00 \$72
- TR-03 1:15-4:00 \$72
- TR-04 1:30-4:15 \$72
- TR-05 2:30-5:30 \$40

Friday, September 26

- TR-06 8:00-11:00 \$40
- TR-07 8:30-10:30 \$40
- TR-08 1:00-5:00 \$80

Deadline for tour registration is 9/12/08

5 Total Registration

- 1 Total registration Fees: \$ _____
- 2 Total à la carte Fees: \$ _____
- 3 Total Special Events \$ _____
- Late registration: \$ _____
- after (8/25/08) + \$50.00

=Total Registration Fee: \$ _____

All Registrants (Full and à la carte)

In order to maintain the high quality of our conventions, it is important that you let us know if you will attend the following functions.

Yes No

- Thursday Keynote Luncheon
- Host Chapter Party at Lyndhurst
- President's Reception/Design Awards
- Product Showcase Lunch
- Are you taking the shuttle to Lyndhurst?
- Are you driving your vehicle to Lyndhurst?

4 Choose your seminars/events:

(Required)

Please circle the seminars you will attend:

September 25, 2008

Thursday 10:00-11:30 (circle one)

TH-01 TH-02 TH-03 TH-04

Thursday 2:00-3:30 (circle one)

TH-05 TH-06 TH-07* TH-08

*Note: TH-07 ends at 5:00 pm

Thursday 3:45-5:15 (circle one)

TH-09 TH-10 TH-11

September 26, 2008

Friday 9:30-11:00 (circle one)

FR-01 FR-02 FR-03 FR-04 FR-05 FR-06

*Note: FR-06 is a 3-hour session. See schedule for details

Friday 2:00-3:30 (circle one)

FR-07 FR-08 FR-09 FR-10

September 27, 2008

Saturday 9:00-10:30 (circle one)

SA-01 SA-02* SA-03 SA-04

*Note: SA-02 is a 3-hour session. See schedule for details.

Saturday 1:15-2:45 (circle one)

SA-05 SA-06 SA-07 SA-08

Saturday 3:00-4:30 (circle one)

SA-09 SA-10 SA-11 SA-12