



2010 Design Awards

RELEASE FORM - DRAWINGS/PHOTOS/SLIDES (for each entry)

The owners and copyright holders of the drawings, photographs, slides or transparencies, as indicated on this form, submitted to AIANY in connection with the 2010 Design Awards Program, hereby grant permission to AIA New York State to use and reproduce this material for the following purpose:

- For editorial and professional/educational use in AIA New York State publications and audiovisual presentations.
- For publicity in other media for one year from the date of the Design Awards presentation.

Check one:

- Image for Design Award Publication
- Images for Multi-media presentation at Design Awards event

AIA New York State will include credit and any notice of copyright on all drawings, photographs, slides or transparencies that AIA New York State itself publishes, and will include this information with all material distributed to other media or retained in its library archives. However, AIA New York State will not be responsible for the failure of other persons or media to identify this information in their publications.

No royalties or other amounts shall be payable by AIANY for use of these materials.

I affirm that I am the sole owner and/or copyright holder of the drawings, photographs, slides or transparencies submitted herewith; that they are original works, and that neither these materials nor the permission granted hereby infringes upon the ownership, copyright, trademark or rights of others.

Firm (Please Print)

Project Name and Location

Photographer's Name

Photographer's Phone Number

Contact Name

Telephone

Fax

Email

Signature

Date

*This release covers the following materials, which are part of the submission: Drawings (list); Photographs (list).

Note: Separate forms must be executed, and materials must be identified if there is more than one owner or copyright holder.

2010 AIA New York State Design Awards

Call for Entries

2010 Schedule

April 26, 2010

Submit Registration Form and Entry Fee (Must Be Postmarked or Registered Online By This Date)

May 26, 2010

Portfolios, Photo Release Form and Checklist Must Be Received by AIANY (Must Be Postmarked By This Date)

June 2010

Jury Meeting

October 15, 2010

Design Awards Presentation & Reception
Buffalo, New York

AIA New York State, the state organization of The American Institute of Architects, has recognized outstanding works of architecture through its annual Design Awards Program each year since 1968. The purpose of the program is to celebrate achievements in design excellence by New York State architects; to generate greater public interest in architecture; and to honor the architects, clients and consultants who work together to create and enhance our built environment.



2010 Design Awards Guidelines

Please review carefully all guidelines, as some have changed.

Eligibility

Works of architecture located anywhere in the world by AIA New York State members and works of architecture located only in New York State by other New York State registered architects completed since January 1, 2005 are eligible. Each entrant may submit any number of entries.

Categories

- Residential
 - o Small Projects, less than 5,000 square feet
 - o Large Projects, greater than 5,000 square feet
- Institutional
- Commercial/Industrial
 - o Small Projects, less than 5,000 square feet
 - o Large Projects, greater than 5,000 square feet
- International
- Urban Planning/Design
- Historic Preservation
- Adaptive Reuse
- Interiors
- Unbuilt – recognizes commissioned architectural design work by practicing emerging architects licensed 10 years or less, not yet built or complete

The entrant must specify the category for each submission.

Again in 2010! The 2010 Design Awards Jury will determine a "Best in New York State" award.

Submission Requirements: Binder, Digital Images, Concealed Information

Binder: Submit a soft cover binder, 8-1/2" x 11", with clear sleeves. The project name and location, completion date, category, and a narrative description of the project must be submitted on a typewritten sheet placed in the first sleeve. In subsequent pages, insert site plan, floor plans, elevations and sections and up to 8 images of the project in 8"x10" color or black and white photographs showing exterior and interior views. All images must be saved as Jpegs or Tiffs. No other format will be accepted. All material is submitted at owner's risk. No mounts or models shall be submitted for judgment. Please note that AIANYs does not provide binders.

Checklist: The AIANYs Design Awards checklist must be attached to the front cover of the binder. This checklist is included in this brochure or can be downloaded from our website www.aianys.org.

Project Questions: Indicate separate responses to the following questions in MS Word format on the project's CD:

- What were you asked to do by the client?
- What were the agreed-upon goals of the project?
- How did the completed project address these goals?
- How did you address the design problem(s)?
- How does the architecture of your project affect the community?

Narrative Description: Include the narrative in MS Word format on the project's CD. The narrative should be a description of your project and should be approximately 500 words.

CD/Digital Images And Photo Releases:

AIANYs also requires a CD (PC compatible only) labeled by project name with images and information matching exactly and in the same order as that of the hard copy portfolio as indicated above. We cannot accept floppy disks, zip disks or e-mail submissions. You may submit up to 8 images. Multiple submissions can be on one CD in separate folders. Images must be saved as Jpegs or Tiffs only. Photos embedded in a Word document cannot be accepted. AIANYs may resize images to meet publication needs, but will not alter or modify the images. Please indicate which **one** image you want to be used for publicity and the **one** image to be used during the multi media design awards presentation. (This image may be different than the one used for publicity). The photo release must be filled out for both images if they are different. The photo release can be downloaded from our website www.aianys.org.

Concealed Information: Material submitted in portfolio and in digital images should not reveal the name of the Architect(s). The last clear sleeve shall contain a blank sealed envelope containing entrant's letterhead with typed identification of the architect(s), city and state of architect, and full

design and construction credits listed in the manner desired to appear on a citation or photo caption. Credits listed must include name and address of all design firm(s) and persons substantially contributing to the design of the project; client's name; contractor's and/or construction manager's name(s); firm name and address of consultant(s); and project's name and location and photo credits. By submitting a project for consideration, the submitting architect represents and warrants to AIA New York State that he or she has provided a complete list of all those substantially contributing to the design of the project. Failure to provide a complete list may result in disqualification and/or a referral of the matter to the appropriate ethics body of the national office of the AIA. The AIANYs accepts no responsibility for incomplete lists. Also include this information in MS Word format on the project's CD.

If any of the above is not included in the portfolio at time of submission, the portfolio will be disqualified.

Address all submissions to:

2010 Design Awards Program
AIA New York State
52 South Pearl Street, 3rd Floor,
Albany, New York 12207

Awards Presentation

Presentation of Awards will be made at the Annual AIANYs Convention Design Awards Dinner on October 15, 2010. The 2010 presentation will be at the Hyatt Hotel in Buffalo, NY. Awarded projects design boards will be exhibited during the Annual Convention. Award recipients will be requested to prepare a 36" high x 24" wide mount for display. Award recipients must assume all responsibility for delivering mounts. Information regarding address will be provided. Mounts, slides and digital images will be retained by AIA New York State for display at other events during the year. Recipients will also be featured in the Design Awards Book sent to all AIANYs members.

Publicity

The AIA New York State public relations campaign makes every effort to promote the Design Awards each year. The drawings, photographs, and digital images of each winning project will be used for unrestricted publicity. Each entrant must clear all drawings, photographs, and digital images included in submission for future re-use and reproduction by the AIA New York State.

2010 Design Awards Jury

Please note: The Jury Chair or Jury is not to be contacted with any Design Awards questions.

Chair

Frank Grauman, AIA
Bohlin Cywinski Jackson
Wilkes Barre, PA

Jury

José Almiñana, RLA, ASLA, LEED AP
Andropogon Associates
Philadelphia, PA

Sigrid Miller Pollin, FAIA

Miller Pollin Architecture
Amherst, Massachusetts

Jurgen Henze, OAA

Zeidler Partnership & Inc.
Toronto, Ontario, Canada

Frances Bronet, Dean

School of Architecture and Allied Arts
University of Oregon

Return of Material

Binders will not be returned unless a pre-paid, self-addressed container is included with submission. We recommend using Express Mail, Federal Express, UPS or similar service to insure timely delivery.

Questions? Call AIA New York State at 518/449-3334; fax at 518/426-8176; or e-mail to gabailey@aianys.org. Please also refer to the AIANYs website www.aianys.org for frequently asked questions.

Cancellation Policy:

Design Award Entry(ies) may be cancelled up to 5:00 p.m., **June 14, 2010** less a \$50.00 administration fee. All cancellation and refund requests must be in writing or emailed to mgershman@aianys.org.

2010 Design Awards Check List for each entry

Please return form by May 26, 2010

Architect's Name _____
 Firm Name _____
 Project Name _____
 Project Location _____
 Completion Date _____
 Contact Name (if different from Architect) _____
 Contact Phone _____

Category (check one) - Entrant must specify a category for each entry

- Residential
 - Small Projects, less than 5,000 square feet
 - Large Projects, greater than 5,000 square feet
 - Institutional
 - Commercial/Industrial
 - Small Projects, less than 5,000 square feet
 - Large Projects, greater than 5,000 square feet
 - Urban Planning/Design
 - Historic Preservation
 - Adaptive Reuse
 - Interiors
 - International
 - Unbuilt – architects licensed 10 years or less, not yet built or complete
 - Year architect licensed _____
 - Return Binder(s)?
 - Fedex UPS US Mail ORPS
 - AirBorne DHL
- Tracking # _____

Checklist


- 8.5 x 11 soft cover binder
- This checklist attached to front cover
- 1st page project name and location, completion date, category, and narrative description. (See instructions for narrative description on opposite page.)
- In subsequent pages, insert site plan, floor plans, elevations and sections and up to 8 images of the project in 8"x10" color or black and white photographs showing exterior and interior views.
- Concealed information envelope including photo release form filled out for one image to be used for publicity and forms for the six images for the Design Awards presentation if there are multiple photographers.
- CD, including word documents and images
- Return envelope/shipping label
- Photo Release(s)
- Send to AIA New York State

Send all entries to:

2010 Design Awards Program
AIA New York State
52 South Pearl St., 3rd Floor
Albany, NY 12207

For more information about our Design Awards program including a FAQ, please visit our website www.aianys.org. Or give us a call at 518/449-3334 or email gabailey@aianys.org

See reverse side for photo release form



AIA New York State
An Organization of The American Institute of Architects

Please return form by April 26, 2010

2010 Annual Awards Program Registration Form
You can register online by using your credit card and going to <http://www.aianys.org/> and click on Design Awards.

Architect Firm Name	Firm Location				
Submitting Architect's Name (must be a registered, licensed NYS architect)					
Contact Name if different					
Address					
City/State/Zip					
Phone	Fax	e-Mail			
AIANYs Member's Chapter Name (Required)					
Fees: <input type="checkbox"/> AIANYs Member \$210.00 per entry (Required)	AIA Member ID # _____				
<input type="checkbox"/> Non-AIANYs Member \$335.00 per entry (Required)	NYS License # _____				
<input type="checkbox"/> Number of Entries \$ _____	Grand Total Registration Fees				
Check made payable to AIANYs <input type="checkbox"/> Visa <input type="checkbox"/> Mastercard <input type="checkbox"/> American Express					
Name on Credit Card (please print)					
Billing Address/City/State/Zip					
Credit Card Number		Exp. Date			
Authorized Total Amount					
Authorized Signature (required)					

How to Register: Please detach and mail Registration Form and entry fee no later than **April 26, 2010** to:
 AIA New York State
 2010 Design Awards
 52 South Pearl Street, 3rd Floor
 Albany, New York 12207

Questions on Registration form?
 Call AIA New York State at 518/449-3334 or e-mail: mgershman@aianys.org.